

# PBA - PUBLIC ADMINISTRATION

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## **PBA 1000 Principles of Public Administration (3 Units)**

This course provides an introduction to the field of public administration. Topics covered include the practices of government, the principles of management, the ethics of leadership, and an overview of current pressing issues in the field.  
Letter grade.

## **PBA 1065 U.S. Democracy (GE) (3 Units)**

A study of American political ideas, governmental institutions, and political processes at the national, state, and local levels. The study also describes and evaluates the major policy commitments of the national government. Meets the United States Constitution requirement to obtain a California teaching credential.  
Letter grade.

## **PBA 2070 Scope and Methods of Political Science (3 Units)**

An examination of the scope of the discipline of political science and the research methods used in the study of political phenomena.  
Letter grade.

## **PBA 3000 Administrative Law and Bureaucracy (3 Units)**

This course provides an understanding of U.S. administrative law and procedures as well as a survey of the history and current state of the bureaucracy. The role of agency discretion and practice of bureaucracy in a democratic society is also considered.  
Letter grade.  
Also offered as PBA 5000 and MPA 6000.

## **PBA 3040 Budgets and Grants Writing (3 Units)**

This course teaches the practical skill of grant writing in the professional setting. Sources of funding for projects and initiatives will be explored, along with accounting and budgeting methods for government and organizations within the field.  
Letter grade.

## **PBA 3050 State and Local Government (3 Units)**

This course considers the functions of government and its institutions at the state, county, and city levels within the framework of federalism. The participation of and interaction with constituents in the democratic process and the challenge of policy implementation is given special emphasis in this comparative course that focuses on California governmental systems.  
Letter grade.

## **PBA 4041 Issues in Public Policy (3 Units)**

A study of the policymaking process in the United States, illustrated by an in-depth study of three contemporary public policy issues. We will discuss theories and policies, as well as critiques of them, in terms of equality, democracy, and citizenship. Students will then become a "policymaker" and a "policy analyst."  
Letter grade.  
Also offered as PBA 5041 and MPA 6041.

## **PBA 4050 Capstone: Cross-Sector Collaborations (3 Units)**

This capstone course provides students the opportunity to weave together program learning to propose a partnership with organizations from other sectors that addresses a pressing societal issue of their interest. Students will assess all aspects of their proposed partnership and produce a final project.  
Letter grade.

**Prerequisite(s):** PBA 1000 and Senior standing.

## **PBA 5000 Administrative Law and Bureaucracy (3 Units)**

This course provides an understanding of U.S. administrative law and procedures as well as a survey of the history and current state of the bureaucracy. The role of agency discretion and practice of bureaucracy in a democratic society is also considered.  
Letter grade.  
Also offered as PBA 3000 and MPA 6000.

## **PBA 5041 Issues in Public Policy (3 Units)**

A study of the policymaking process in the United States, illustrated by an in-depth study of contemporary public policy issues. We will discuss theories and policies, as well as critiques of them, in terms of equality, democracy, and citizenship. Students will then become a "policymaker" and a "policy analyst."  
Letter grade.  
Also offered as PBA 4041 and MPA 6041.