# OFFICE OF RECORDS

The Office of Records (http://www.pointloma.edu/experience/offices/administrative-offices/office-records/) is a place where students, faculty, staff, and others can expect prompt, courteous, and helpful service. Some of the services we provide involve student registration, sending of Point Loma Nazarene University transcripts and verifications, providing and assimilating graduation applications (grad checks), evaluation of transfer work, commencement, and diplomas.