ADMISSIONS

University Admission Policies and Program Eligibility

Admission Policies

Admission to Point Loma Nazarene University Accelerated Undergraduate programs is selective and is determined by university standards. Applicants are evaluated on their individual scholarly potential to complete undergraduate-level course work and curriculum requirements. It is expected that each student has adequate academic preparation for the intended major area of study. Students apply for admission to the university and eligibility to a specific program through the Office of Accelerated Undergraduate Admissions.

Program Eligibility Policies

Program eligibility is decided by the more specialized program standards within each academic department or school. Specific programs may require a national entrance examination and the meeting of other eligibility standards. Each student must satisfy all eligibility requirements for the specific program of interest and have an approved program of study filed with the Office of Records as part of the program eligibility process.

Adult Undergraduate Program Eligibility Guidelines

Students should refer to the department or school website or in subsequent pages of this catalog for the specific program requirements for eligibility to the program for which the student is applying.

Policy Regarding False Information

A student's acceptance to a Point Loma Nazarene University baccalaureate program is contingent upon the truthfulness of the information contained in the application materials. Discovery of false information prior or subsequent to admission is grounds for immediate dismissal. Such dismissal results in the forfeiture of all charges, tuition, and fees paid as well as all academic credits earned. If the student is enrolled and attending courses at the time of dismissal, the resulting grade for those courses will be recorded as a grade of W (withdrawal).

Change of Program

If an undergraduate student wishes to change programs within the academic department/school, the student must file a change of program form with the Office of Records before course work may begin in the new program. Students who fail to file the form risk not receiving financial aid or credit for work done toward program completion. Students must meet all program eligibility requirements for the specific program of interest and have an approved program of study filed with the Office of Records.

Re-Application for Admission

Students who decide to enroll in a different academic department or school of the university, progress from baccalaureate program to graduate program, or begin a second undergraduate degree program must submit a new application online to the Office of Graduate or Accelerated Undergraduate Admissions as well as the academic department or school and meet all program eligibility requirements.

Students who have not been enrolled for three full semesters from the last date of attendance must submit a new application through the Office of Accelerated Undergraduate Admissions. Students whose continuous enrollment is not interrupted by three or more full semesters may remain under their previous declared applicable catalog. Those who are readmitted after three or more full semesters of non-attendance return under the catalog in effect at the time of readmission.

Students who have previously applied to the university and have not yet been accepted to the university or the academic department or school for which they applied may request a reactivation of their application, if within one year of the initial date of filing.

Accelerated Undergraduate Student Services

Accelerated Undergraduate student support services are comprised of the Office of Accelerated Undergraduate Admissions, the Office of One Stop Student Financial Services, Graduate and Professional Studies Center for Student Success, the Office of Records, Information Technology Services, Ryan Library, and Common Knowledge Bookstore. These support services are available to students in accelerated undergraduate programs through the respective branch campuses and online.

Computer and Internet Acceptable Use Policy (AUP)

Point Loma Nazarene University encourages the use of technology for learning, communication, and collaboration. It is the responsibility of students who utilize university resources to do so in a responsible, legal, and ethical manner. Users must respect the rights and privacy of others and act in compliance with all university policies as well as federal, state, and local laws.

PLNU reserves the right to restrict the use of its computer facilities and to limit access to its networks when faced with evidence of violations of policies or standards, of contractual obligations, or of federal, state, or local laws. The university has the right to remove or limit access to materials posted on or transmitted by its computers. By connecting to the campus network, the user agrees to the terms and conditions of the Acceptable Use Policy. Actions deemed detrimental or inappropriate when accessing university and Internet resources may be viewed by clicking Acceptable Use Policy.

Accelerated Undergraduate Admission to the University

Application Guidelines

Before a student is considered for admission to the university for a baccalaureate program, the student must have on file with the Office of Accelerated Undergraduate Admissions the following documents:

1. **Application:** a completed Accelerated Undergraduate Application for admission (application to be completed online);
2. **Transcripts:** official transcripts from all colleges attended, in addition to high school transcripts when fewer than 24 units (BBA) or 6 units (other programs) have been completed of college-level coursework.
3. **Signed Pre-evaluation:** The Records Office will conduct a pre-evaluation of all unofficial transcripts to determine the amount of units that are eligible for transfer into PLNU, completion of prerequisites and the number of units outstanding needed to complete the Bachelor's degree program. Students must sign the pre-evaluation to acknowledge receipt and understanding of this information prior to acceptance.

Application Priority Dates

Point Loma Nazarene University accepts students for admission in fall, spring, and summer semesters. Applications are accepted for both Quad 1 and Quad 2 starts for online programs.

Provisional Admission

Candidates may be admitted officially to the university upon receipt of all materials (see above). However, candidates may be allowed to begin classes with provisional status if they have not submitted an official transcript but have filed an unofficial copy and a receipt showing that official transcripts have been requested. Financial aid will not be available to provisionally admitted students until they have been admitted formally to the university and have been removed from provisional admission status. After the first semester of provisional status, subsequent registration is suspended until full admission status is confirmed.

Admission under Exception

Applicants who do not meet the minimum standards for admission, but who can demonstrate an exceptionally rich experiential background and/or have shown a dramatic change in academic performance, may petition for a special review of their status. The academic department or school reviews the petition along with the student's application package and determines the merits and appropriateness of the request.

In order to apply for admission under exception, the applicant must also provide a statement outlining the applicant's reasons and justification for requesting an exception to admission policies with supporting documentation. The applicant is also required to schedule an interview with a Point Loma Nazarene University academic advisor from the school to which the applicant is applying.

Students admitted under the Exceptions Policy will be admitted without conditions. The Graduate Professional Studies Admissions Exceptions Committee or designee is the final authority for admission under exception policy.

International Student Admission

PLNU is approved by the Department of Homeland Security (DHS) to admit non-resident students under an F-1 Visa for the purpose of pursuing an undergraduate degree on a full-time basis. Full-time enrollment is defined as twelve (12) units per semester. An F-1 student is a non-immigrant who is pursuing a "full-time course of study" toward a specific educational or professional objective at an academic institution in the United States designated by the DHS. Once the educational or professional objective has been attained, the F-1 student is expected by the U.S. government to return to her/his residence abroad. An I-20 (Certificate of Eligibility) for a non-immigrant student is issued by the university after the student has submitted all required admission materials and has a confirmation of admission to PLNU.

Required Documentation for International Student Admission

The following documentation is required for admission of international students:

1. **Application:** a completed application for admission;
2. **Transcripts:** official transcripts from all colleges attended. Transcripts of academic work outside the United States must be evaluated by a service that is a member of the National Association of Credential Evaluation Services (NACES) or the Association of International Credential Evaluators, Inc. (AICE);

3. **Affidavit of Support:** as required for all international students by the U.S. government, an original copy of financial certification no older than six months that shows adequate funds for the program of study (NOTE: though required only for the first year of attendance, the applicant should indicate how the remaining years during program completion will be financed); and
4. **Proof of Language Proficiency:** The university requires a score or 216 (computer-based) or 550 (paper-based) on the Test of English as a Foreign Language (TOEFL) examination or a score of 80 on the TOEFL IBT. (NOTE: PLNU's college code is 4605; international students who receive a bachelor's degree from a U.S.-approved post-secondary institution where English is the principal language of instruction may receive a waiver of the TOEFL).

International students are encouraged to contact the Director of International Student Services at the university for more information at (619) 849-2524 or may contact that office by email at internationalstudentsdirector@pointloma.edu.